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# Hassocks

A unique, positive education for  
young people on the autism spectrum

## Careers Policy

Policy Date: 1 September 2020

Policy Written by: Jen Weeks

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## **CAREERS EDUCATION AND GUIDANCE POLICY**

The school's Careers Education and Guidance Policy has been developed over a number of years by members of the school staff, taking into account feedback from students, parents, employers and relevant outside agencies. In its most recent form, it links to statutory guidance "Careers guidance and access for education and training providers" January 2018.

### **Aims**

The aim is to instil in all students the necessary confidence, awareness and flexible skills to make a successful initial transition from education into the world of work, and to subsequently continue with effective life-long career development and fulfil their potential.

### **Objectives**

At LVS Hassocks, we provide independent careers advice to all our students from Year 7 – 14 in the format of individualised sessions and / or group sessions through the independent careers advisor My Future Starts Here (Corrine Holden)

The following are realised by classroom and co-curricular activities,

- promote self-awareness and aid the development of values, skills and behaviours required to get on in life
- enable the development of a range of character attributes which underpin success in education and employment
- promote decision-making skills in relation to option and career choice
- promote awareness of opportunities on a local and national scale
- develop application skills, including use of IT
- enable students to make informed choices about a broad range of career options
- support students in developing a personal action plan and CV during
- provide practice interviews
- participation in National Careers Week
- provide support for all students to gain work experience
- develop links with local Colleges where students can participate in split placements in mainstream courses
- support with transition visits / meetings with new placements

## Gatsby Benchmarks

LVS Hassocks is committed to providing all students in Years 7-14 with a programme of careers activities and supporting activity. The programme has been assessed in line with the eight Gatsby benchmarks for ensuring best practice and to meet the requirements of the Department for Education's statutory guidance 2018. (We use the SEND benchmark toolkit)

The Gatsby Benchmarks:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each student
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experience of work places
7. Encounters with further and higher education
8. Personal guidance

Meeting the Gatsby Benchmarks is an ongoing process and detail of our current provision in this respect is shown in Appendix 1.

### Appendix 1: Gatsby Benchmarks & LVS/Morrisby

Benchmark	Current Provision
1. A stable careers programme	work experience  Individualised and group sessions  Drop Down days  Opportunity to work in the Oast Café  Volunteering in the local community

<p>2. Learning from career and labour market information</p>	<p>Use of different visuals to support learners  Support from AvTRADe / Waitrose to support placements.  Visits to job centres  Activities Week 2021  Talks from former students</p>
<p>3. Addressing the needs of each student</p>	<p>Impartial IAG from My Future</p>
<p>4. Linking curriculum learning to careers</p>	<p>Drop Down Days   Travel Training and developing independence skills.   PSHE   Subject focus such as IT BTEC/Economics / Art / Food Technology</p>
<p>5. Encounters with employers and employees</p>	<p>Work Experience   Oast Café   Visits to other Colleges / placements.</p>
<p>6. Experiences of workplaces</p>	<p>Work experiences   Oast Cafe</p>
<p>7. Encounters with further and higher education</p>	<p>Student transition visits</p>
<p>8. Personal guidance</p>	<p>personal guidance interviews for all students with My Future Starts Here</p>